

CENTRAL CALIFORNIA TRIBAL CHAIRPERSONS' ASSOCIATION

PROCEDURES FOR REQUESTING AGENDA ITEMS AND LETTERS OF SUPPORT/OPPOSITION

Mission. CCTCA is committed to working collaboratively with tribal leaders representing its CCTCA Members Tribes in advocating for tribal sovereignty, natural and cultural resource protection, health and wellness of Native people, education, non-gaming economic development for tribal governments, and other priorities identified by its member tribes that represent a common goal or concern.

Policy. In carrying out this mission, the CCTCA Executive Board shall have discretion to develop meeting agenda, including consideration of any request for letters of support or opposition for consideration by CCTCA. The CCTCA Executive Board shall further consider requests from CCTCA Member Tribes to add items to meeting agenda, or issue letters of support or opposition aimed at educating and advocating for tribal sovereignty and policy issues at the local, state and national levels; raising awareness and creating opportunities for tribal communities; promoting safe, livable and sustainable tribal communities; and addressing problems involving transportation and water resources affecting CCTCA member tribes.

Process. To that end, CCTCA adopts these procedures for CCTCA Member Tribes to request to add items to meeting agenda, or request a Letter of Support/Opposition. To request a Letter of Support/Opposition, please submit the following:

1. A cover letter, on Tribal letterhead and signed by an authorized official, that includes:
 - A brief description of the objective or issue to be addressed by the agenda item or in the Letter
 - A brief description of how the request falls within CCTCA's mission and policy
 - Any background materials relating to the proposed agenda item or Letter
 - Deadline for consideration of the agenda item or submission of the Letter
2. For requests for a Letter of Support/Opposition, the CCTCA Member Tribe must also submit a draft Letter that includes:
 - Name and address of the recipient
 - A detailed statement demonstrating the reasons for support or opposition
 - Any specific requests
 - Any additional information the Member Tribe finds useful and appropriate

Requests must be submitted at least three (3) weeks in advance of any deadline for receipt of the Letter. CCTCA shall give priority in considering requests for Letters of Support/Opposition to those priorities set by CCTCA from time-to-time, but shall give consideration to all requests submitted by CCTCA Member Tribes.

Requests should be submitted by email to the CCTCA Legislative Committee Chairpersons at jtarango@wiltonrancheria-nsn.gov or lmathiesen@crtribal.com